

Travel Management Summary



Back Office Data
Open Universiteit
Based on Invoice Date

	2019												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Airlines													
Gross Air Volume	€3.873	€7.079	€6.133	€6.071	€7.580	€2.958	€6.931	€5.684	€5.514	€4.163	€1.299	€1.462	€58.747
Refund Air Volume	€0	€0	€0	€0	€0	€0	€0	€0	€0	€0	€0	€0	€0
Net Air Volume	€3.873	€7.079	€6.133	€6.071	€7.580	€2.958	€6.931	€5.684	€5.514	€4.163	€1.299	€1.462	€58.747
Refund Volume %	0 %	0 %	0 %	0 %	0 %	0,0%	0 %	0 %	0 %	0 %	0 %	0 %	0 %
# of Invoices	17	32	33	28	21	14	24	17	18	15	6	10	235
# of Refunds	0	0	0	0	0	0	0	0	0	0	0	0	0
Net Transactions	17	32	33	28	21	14	24	17	18	15	6	10	235
Refund Trans %	0 %	0 %	0 %	0 %	0 %	0,0%	0 %	0 %	0 %	0 %	0 %	0 %	0 %
Total Miles	26.516	37.952	35.322	48.466	61.739	19.849	63.531	59.145	52.539	21.994	6.200	13.276	446.529
# Tickets Booked Online	4	4	4	6	2	6	0	1	3	0	0	1	31
Volume Booked Online	€1.263	€1.122	€1.113	€555	€383	€1.214	€0	€727	€1.760	€0	€0	€103	€8.240
% Tickets Booked Online	23,5%	12,5%	12,1%	21,4%	9,5%	42,9%	0 %	5,9%	16,7%	0 %	0 %	10,0%	13,2%
Average Gross Amt	€228	€221	€186	€217	€361	€211	€289	€334	€306	€278	€217	€146	€250
Average Refund Amt	€0	€0	€0	€0	€0	€0	€0	€0	€0	€0	€0	€0	€0
Average Net Amt	€228	€221	€186	€217	€361	€211	€289	€334	€306	€278	€217	€146	€250
Avg Cost Per Mile	0,15	0,19	0,17	0,13	0,12	0,15	0,11	0,10	0,10	0,19	0,21	0,11	0,13
Int'l Air Volume	€3.873	€7.079	€6.133	€6.071	€7.580	€2.958	€6.931	€5.684	€5.514	€4.163	€1.299	€1.462	€58.747
Int'l Air Volume %	100,0%	100,0%	100,0%	100,0%	100,0%	100,0%	100,0%	100,0%	100,0%	100,0%	100,0%	100,0%	100,0%
Int'l Air Tickets	17	32	33	28	21	14	24	17	18	15	6	10	235
Int'l Avg Net Amt	€228	€221	€186	€217	€361	€211	€289	€334	€306	€278	€217	€146	€250
Int'l Total Miles	26.516	37.952	35.322	48.466	61.739	19.849	63.531	59.145	52.539	21.994	6.200	13.276	446.529
Int'l Cost per Mile	0,15	0,19	0,17	0,13	0,12	0,15	0,11	0,10	0,10	0,19	0,21	0,11	0,13
Domestic Air Volume	€0	€0	€0	€0	€0	€0	€0	€0	€0	€0	€0	€0	€0
Domestic Air Volume %	0 %	0 %	0 %	0 %	0 %	0,0%	0 %	0 %	0 %	0 %	0 %	0 %	0 %
Domestic Air Tickets	0	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Avg Net Amt	€0	€0	€0	€0	€0	€0	€0	€0	€0	€0	€0	€0	€0
Domestic Total Miles	0	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Cost per Mile	0	0	0	0	0	0,00	0	0	0	0	0	0	0
Rail													
Gross Rail Volume	€262	€277	€494	€692	€0	€810	€426	€583	€951	€80	€225	€174	€4.974
Rail Refund Volume	€0	€0	(€254)	€0	€0	€0	€0	€0	(€101)	€0	€0	(€87)	(€442)
Net Rail Volume	€262	€277	€240	€692	€0	€810	€426	€583	€850	€80	€225	€87	€4.532
Rail Refund Volume %	0 %	0 %	51,4%	0 %	0 %	0,0%	0 %	0 %	10,6%	0 %	0 %	50,0%	8,9%
# of Rail Invoices	3	1	3	5	0	11	3	4	10	2	3	4	49
# of Rail Refunds	0	0	1	0	0	0	0	0	1	0	0	2	4
Net Rail Transactions	3	1	2	5	0	11	3	4	9	2	3	2	45
Rail Refund Trans %	0 %	0 %	33,3%	0 %	0 %	0,0%	0 %	0 %	10,0%	0 %	0 %	50,0%	8,2%
Total Miles	0	0	0	0	0	0	0	0	0	0	0	0	0
Average Gross Rail Amt	€87	€277	€165	€138	€0	€74	€142	€146	€95	€40	€75	€44	€102
Average Rail Refund Amt	€0	€0	(€254)	€0	€0	€0	€0	€0	(€101)	€0	€0	(€44)	(€111)
Average Net Rail Amt	€87	€277	€120	€138	€0	€74	€142	€146	€94	€40	€75	€44	€101

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	2019												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Hotel Bookings													
Hotel Rooms Booked	2	3	11	13	12	11	10	4	20	14	21	9	130
# of Room Nights	3	8	28	56	25	39	26	9	52	29	65	31	371
Hotel Costs	€434	€1.119	€3.801	€7.162	€3.167	€3.822	€3.557	€1.065	€6.590	€3.639	€8.812	€4.823	€47.991
Avg # of Room Nights	1.5	2.7	2.5	4.3	2.1	3.5	2.6	2.3	2.6	2.1	3.1	3.4	2.9
Avg Cost per Night	€145	€140	€136	€128	€127	€98	€137	€118	€127	€125	€136	€156	€129
Car Rental Bookings													
Cars Booked	0	0	0	0	0	0	0	0	0	0	0	0	0
# of Days	7	0	0	0	0	0	0	0	0	0	0	0	7
Car Rental Costs	€160	€0	€0	€0	€0	€0	€0	€0	€0	€0	€0	€0	€160
Avg # of Days	0	0	0	0	0	0.0	0	0	0	0	0	0	0
Avg Cost per Day	€23	€0	€0	€0	€0	€0	€0	€0	€0	€0	€0	€0	€23
Total Cost													
Totals	€4.729	€8.475	€10.174	€13.925	€10.747	€7.590	€10.914	€7.332	€12.954	€7.882	€10.336	€6.372	€111.430